

**Procedure to apply for Partition of Land on Mutual Agreement U/s Sec 19(1)C of OLR Act**

1. Visit URL <https://odisharevenueservices.nic.in>

Revenue & Disaster Management Department  
Government of Odisha  
**ONLINE SERVICES**

Revenue & Disaster Management Department  
Government of Odisha

Land Record Services | Certificate Services | Registration Services | Other Services

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2. Click on link **“Land Record Services”**

Revenue & Disaster Management Department  
Government of Odisha  
**ONLINE SERVICES**

#	Services	Procedure	Fee Structure	ORTPS Time limit	Website
1	Mutation	Procedure in PDF	Fee Structure	7 Days (Uncontested mutation cases)	odisharevenueservices.nic.in
2	Change of Land Use (Conversion of Land)	Procedure in PDF	Fee Structure	60 Days	odisharevenueservices.nic.in
3	Partition of Land on Mutual Agreement	Procedure in PDF	Fee Structure	180 Days	odisharevenueservices.nic.in
4	Demarcation	Procedure in PDF	Fee Structure	30 Days	odisharevenueservices.nic.in (For Industries/Corporate Sectors Only)
5	Payment of Land Revenue(e-Pauti)	Procedure in PDF	No Fee		odishalandrevenue.nic.in

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3. Click on link "[odisharevenueservices.nic.in](http://odisharevenueservices.nic.in)"

The screenshot shows the homepage of the Government of Odisha Revenue & Disaster Management Department. The header features the state emblem and the text 'Government of Odisha Revenue & Disaster Management Department'. Below the header, there is a section titled 'ONLINE SERVICES' with a list of four services: 1. Apply for Mutation, 2. Apply for Conversion of Agricultural Land U/s 8(A) of OLR Act, 3. Apply for Demarcation (For Industries/Corporate Sectors only), and 4. Apply for Partition of Land on Mutual Agreement U/s Sec 19(1)C of OLR Act. To the right of this list are three buttons: 'Download Receipt' (red), 'Application Status' (green), and 'Payment Status' (teal). At the bottom of the page, it says 'Designed & Developed By NIC,Bhubaneswar.'

1. Click on the link "**Apply Partition of Land on Mutual Agreement U/s Sec 19(1)C of OLR Act**"

The screenshot shows the application form for the partition of land holding on mutual agreement. The form is titled 'APPLICATION FOR PARTITION OF LAND HOLDING ON MUTUAL AGREEMENT' and includes a note that 'All \* fields are mandatory'. The form is divided into several sections: 1. Land Details: Fields for District, Village, Khata No., Tahasil, and RI Circle. 2. CO-SHARER - 1: Fields for Name, Village/Town, District, Pin, Mobile, Father's/Husband's Name, Address, State, and Email. 3. Upload Document: Fields for Mutual/Family partition Document and Trace map, each with a 'Choose File' button. At the bottom, there are 'Save' and 'Cancel' buttons. The footer of the page says 'Designed & Developed By NIC,Bhubaneswar.'

2. Then provide the details about the land like Tahasil Name, Village Name, Khata No. correctly. Check the 'Praja Information' displayed on the screen.
3. Now enter the details of 1st co-sharers. Then you may add 2<sup>nd</sup>, 3<sup>rd</sup> co-sharers according to your case by clicking "**Add more co-sharer**" button.
4. Details of the co-sharers are visible in the table below for verification. If you want to delete any co-sharer, you may do so by clicking on "Delete" button on the right hand side of the table.
5. Then upload the partition document and trace map.

6. Then click on the Submit button.
7. You will get your Application Number which is very important for future correspondence with Tahasil.
8. Now, you should pay the requisite Fee.
9. You may either using net banking and Debit Card/Credit Card.
10. Check the amount that you need to pay and Click on 'Make Payment". It will take you to Treasury Portal of Odisha. Now follow the instruction coming in your screen and make payment. Once payment is successfully made, you will get Acknowledgement-cum-Payment Receipt. Note that while making payment ,if you do not get the receipt from the portal even after the amount is deducted from your account, then wait for 48 hours to get updation of your payment status. You may generate the receipt using Transaction Id.
11. Now your application will be visible to respective Tahasildar for processing. SMS will be sent to you when Tahasildar institute the case after verifying the document submitted by you.
12. You may also get status of the case in DWIST portal at <http://dwistodisha.nic.in>